



THE MULTAN CHAMBER OF COMMERCE & INDUSTRY  
Shahrah-e-Aiwan-e-Tijarat-o-Sanat  
Multan

An application for grant of membership must be accompanied with documents as mentioned below:-

**Proprietorship:**

1. A copy of CNIC / Passport of Proprietor.
2. A copy of National Tax Number (NTN) certificate on the name of business.
3. Latest Income Tax Return where applicable on the name of business.
4. A copy of Sales Tax Registration Certificate and Sales Tax Return, if registered / applicable.
5. Proof of business address (copy of lease deed / allotment letter of the building / office).
6. Original Bank Certificate on the name of business.
7. Three photographs of the proprietor.

**Partnership / AOP:**

1. Copies of CNICs / Passports of Partners.
2. A copy of National Tax Number (NTN) certificate on the name of the firm.
3. Latest Income Tax Return where applicable on the name of the firm.
4. A copy of Sales Tax Registration Certificate and Sales Tax Return, if registered / applicable.
5. Proof of business address (copy of lease deed / allotment letter of the building / office).
6. Original Bank Certificate on the name of business.
7. An attested copy of Partnership Deed duly registered with Registrar of Firms, Multan.
8. An attested copy of Form "C" issued by Registrar of Firms.
9. A written Resolution on Letterhead of all Partners for nominating one of the Partners as authorized representative in Multan Chamber of Commerce & Industry. All correspondence should be addressed to Multan Chamber of Commerce & Industry by the signature of authorized representative.
10. Three photographs of representative.

**Private Limited / Limited Company:**

1. Copies of CNICs / Passports of Directors.
2. A copy of National Tax Number (NTN) certificate on the name of the Company.
3. Latest Income Tax Return where applicable on the name of the Company.
4. A copy of Sales Tax Registration Certificate and Sales Tax Return, if registered / applicable.
5. A copy of Memorandum and Articles of Association, duly approved by Securities & Exchange Commission of Pakistan (SECP) and attested by company secretary.
6. Copy of Certificate of Incorporation by Securities & Exchange Commission of Pakistan (SECP) and attested by company secretary.
7. Proof of business address (copy of lease deed / allotment letter of the building / office).
8. Original Bank Certificate on the name of business.
9. Board Resolution on Letterhead for nominating one of the Directors as authorized representative in Multan Chamber of Commerce & Industry. All correspondence should be addressed to Multan Chamber of Commerce & Industry by the signature of authorized representative.
10. Three photographs of representative.
11. Latest copy of Form 29 duly certified by SECP.

**Public Limited / Multinational Company:**

1. Copies of CNICs / Passports of Directors.
2. A copy of National Tax Number (NTN) certificate on the name of the Company.
3. Latest Income Tax Return where applicable on the name of the Company.
4. A copy of Sales Tax Registration Certificate and Sales Tax Return, if registered / applicable.
5. A copy of Memorandum and Articles of Association duly approved by Securities & Exchange Commission of Pakistan (SECP) and attested by company secretary.
6. Copy of Certificate of Incorporation by Securities & Exchange Commission of Pakistan (SECP) or proof of filing form 38 to 45 with SECP and BOI letter.
7. Proof of business address (copy of lease deed / allotment letter of the building / office).
8. Original Bank Certificate on the name of business.
9. Board Resolution or Power of Attorney, nominating one of Directors or General Manager / Country Manager as authorized representative in Multan Chamber of Commerce & Industry. All correspondence should be addressed to Multan Chamber of Commerce & Industry by the signature of authorized representative.
10. Three photographs of representative.
11. Latest copy of Form 29 or form 38 to 45 duly certified by SECP.

Note: Membership will be issued after approval by MCCI Executive Committee / Scrutiny Committee.